

REPORT ON ADMINISTRATIVE SERVICES

Regional Center: <u>San Diego</u>	Date Completed: December 1, 2015
Contact Person: <u>Mike Bell</u>	Telephone: (858) 576-2970

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 14/15
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ABILITY ANSWERING SERVICE	Communications	Telephone Services	\$33,325
ACE DICTATION LLC	Administrative	Documentation	\$12,315
ADP INC	Administrative	Payroll Processing	\$9,197
AETNA	Insurance	Health Insurance	\$4,411,772
AT&T	Communications	Telephone Services	\$53,598
BALBOA CHECK PROTECTOR CO	Administrative	Documents	\$1,165
CALIF.VISION SERVICE PLAN	Insurance	Health Insurance	\$29,607
CENTRAL DISPATCH	Administrative	Alarm Services	\$1,618
CHARLES DAVIS	Administrative	Consulting	\$4,095
CITRIX ONLINE	Administrative	Computer Services	\$37,969
CMS COMMUNICATIONS INC	Consulting	Computer Services	\$1,198
CONSISTENT COMPUTER	Administrative	Software Licenses	\$908
CORODATA RECORDS MGMT INC	Administrative	Document Storage	\$12,019
COX COMMUNICATIONS	Communications	Internet Services	\$104,003
DEFENSIVE SYSTEMS	Administrative	Staff Training	\$450
DENISE ANDERSON	Clinical Services	Dental	\$39,728
DIGITALPRO INC	Consulting	Computer Services	\$21,049
ELAINE ROGERS	Attorney	Legal Services	\$2,628
EYEMED	Insurance	Health Insurance	\$31,002
FEDERAL EXPRESS CORP	Mail	Postal Services	\$92
FRED PRYOR	Administrative	Staff Training	\$1,194
GOOGLE INC	Administrative	Internet Services	\$16,946
HEALTHEDGE	Administrative	Insurance	\$27,769
HERSHEY TECHNOLOGIES	Consulting	Computer Services	\$8,079
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HIGGS,FLETCHER & MACK LLP	Attorney	Legal Services	\$1,421
HOLMAN PROFESSIONAL	Insurance	Counseling Services	\$25,640
HOSTMONSTER INC	Administrative	Computer Services	\$168
HYLAND SOFTWARE	Administrative	Paperless Documents	\$85,698
INSTITUTE OF INTERNAL AUDITORS	Administrative	Staff Training	\$650
JOSEPH W BRYANS	Attorney	Legal Services	\$11,850

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 14/15
JEFFREY B. LONNER	Attorney	Legal Services	\$1,590
JURMAN'S EMERGENCY	Administrative	Staff Training	\$950
LEWIS BRISBOIS	Attorney	Legal Services	\$19,934
LOGICAL DESIGN INC	Administrative	Programming Services	\$72,684
MILLER DESIGN	Administrative	Office Design	\$12,602
MORGAN SERVICES	Administrative	Office Services	\$6,587
MUSICK PEELER	Attorney	Legal Services	\$583
NATIONAL CERTIFIED	Insurance	Insurance	\$90,418
NEDASOFT INC	Administrative	Computer Services	\$19,044
NETWORKS 2000	Administrative	Computer Services	\$1,321
NEW GENERATION SOFTWARE,	Administrative	Computer Services	\$9,031
NON PROFIT MGT	Administrative	Staff Training	\$8,980
OFFICE SOLUTIONS	Administrative	Office Supplies	\$37,017
PWI	Administrative	Document Destruction	\$7,200
RON HOUSE	Attorney	Legal Services	\$180,000
SAN DIEGO FORMS	Administrative	Office Supplies	\$31,326
SATCOMGLOBAL	Communications	Telephone Services	\$527
SECURITAS SECURITY	Administrative	Security Services	\$30,615
SHRED-IT	Administrative	Document Destruction	\$2,757
SOUTHLAND COMPUTERS	Consulting	Computer Services	\$150,000
STERICYCLE	Administrative	Answering Service	\$999
STREETER PRINTING	Administrative	Printing	\$3,676
STUTZ, ARTIANO,SHINOFF	Attorney	Legal Services	\$27,327
TEAGUE INSURANCE AGENCY	Insurance	Insurance	\$225,610
TELEINTERPRETERS	Administrative	Translation Services	\$90
TERRANCE JEW	Administrative	Training/Consulting	\$59,246
THE INSTITUTE OF INTERNAL AUDITORS	Administrative	Training	\$440
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THE ROTH LAW FIRM	Attorney	Legal Services	\$70,394
THOMAS BRUFF MD	Administrative	Personnel Services	\$942
TRI STAFF GROUP	Temporary Services	Temporary Staffing	\$152,140
UCPA PRECISION ASSEMBLY	Administrative	Office Services	\$3,805
UNITED PARCEL SERVICE	Mail	Postal Services	\$2,645
UNUM LIFE INSURANCE	Insurance	Health Insurance	\$13,118
VERIZON WIRELESS - SD	Communications	Telephone Services	\$71,915
WESTERN PSYCH SERVICES	Administrative	Testing	\$475
WINDES	Accounting	Audit Services	\$53,150

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 14/15
YP	Administrative	Advertising	\$7,543
ZENITH INSURANCE COMPANY	Insurance	Insurance	\$410,669

Regional Center: San Diego	REPORT ON PERSONNEL CLASSIFICATIONS	Year - 2015
PERSONNEL CLASSIFICATION	POSITION	MONTHLY SALARY RANGE
12	BENEFITS COORDINATOR	\$2,841 - \$4,223
	COMPUTER OPERATIONS COORDINATOR	
	CONSUMER BENEFITS COORDINATOR	
	CONSUMER INFORMATION SPECIALIST	
	HUMAN RESOURCES REPRESENTATIVE	
	INFORMATION SYSTEMS SUPPORT SPECIALIST	
	INFORMATION SYSTEMS TRAINING SPECIALIST	
	PUBLIC INFORMATION COORDINATOR	
13	FEDERAL PROGRAMS ASSISTANT	\$2,856 - \$4,429
	TRANSPORTATION ASSISTANT	
14	SOCIAL WORK COUNSELOR (BA)	\$2,926 - \$4,614
	CLIENT BENEFITS SPECIALIST	
	CORPORATE ACCOUNTANT	
15	NETWORK SUPPORT SPECIALIST I	\$3,266 - \$4,842
16	SOCIAL WORK COUNSELOR (MASTERS)	\$3,364 - \$5,293
	EVALUATION SPECIALIST	
	HABILITATION COORDINATOR	
	RESOURCE COORDINATOR	
17	INTERNAL AUDITOR	\$3,551 - \$5,363
	LEAD POS SPECIALIST	
19	APPLICATION ANALYST	\$3,950 - \$5,665
	NETWORK SUPPORT SPECIALIST	
20	NURSE CLINICIAN	\$4,226 - \$6,054
21	SENIOR PROGRAMER	\$4,502 - \$6,438

Regional Center: San Diego	REPORT ON PERSONNEL CLASSIFICATIONS	Year - 2015
PERSONNEL CLASSIFICATION	POSITION	MONTHLY SALARY RANGE
S6	OFFICE MANAGER	\$3,219 - \$4,925
S8	TRUST SUPERVISOR	\$3,651 - \$5,586
S10	EXECUTIVE ASSISTANT FACILITIES MANAGER MANAGER, ADMINISTRATIVE SUPPORT SERVICES	\$4,140 - \$6,335
S12	FAIR HEARING MANAGER RESIDENTIAL MANAGER TRANSPORTATION MANAGER	\$4,696 - \$7,185
S13	PROGRAM MANAGER COORDINATOR OF NUTRITION SERVICES MANAGER FORENSIC BEHAVIORAL HEALTH	\$5,202 - \$7,959
S14	ASSISTANT DIRECTOR, BUSINESS SERVICES COMPTROLLER COORDINATOR, AUTISM SERVICES COORDINATOR, BEHAVIORAL INTERVENTION SERVICES COORDINATOR, PSYCHOLOGY SERVICES MANAGER, EARLY START SERVICES MANAGER, APPLICATION SUPPORT MANAGER, SOFTWARE DEVELOPMENT MANAGER, TECHNICAL OPERATIONS NURSE SUPERVISOR REGIONAL MANAGER	\$5,327 - \$8,149
S15	ASSOCIATE DIRECTOR, CASE MANAGEMENT SERVICES SPECIAL PROJECTS MANAGER	\$5,672 - \$8,678
S16	DIRECTOR, BUSINESS SERVICES DIRECTOR, CASE MANAGEMENT SERVICES DIRECTOR, CLINICAL SERVICES DIRECTOR, COMMUNITY SERVICES DIRECTOR, HUMAN RESOURCES DIRECTOR, INFORMATION SYSTEMS	\$6,041 - \$9,243

Regional Center: San Diego	REPORT ON PERSONNEL CLASSIFICATIONS		Year - 2015
PERSONNEL CLASSIFICATION	POSITION	MONTHLY SALARY RANGE	
No Labor Grade	PHYSICIAN	\$13,000 - \$15,000	

EXECUTIVE DIRECTOR COMPENSATION

Regional Center: SAN DIEGO

Year: 2015

Executive Director: CARLOS FLORES

Article IV, Section 5, Public Disclosure of Contracts, of the regional center contract states, "When reporting the information to the State, as required by Welf. & Inst. Code §4639.5 and §4640.6(k), Contractor shall include any information regarding Executive Director current annual compensation as defined by IRS Code for completion of the IRS Form 990, and associated detail. This information shall be provided in a format with instructions agreed to by the State and regional centers."

The IRS defines compensation as, "...all forms of cash and noncash payments or benefits provided in exchange for services, including salary and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family educational benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the organization's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services."

INSTRUCTIONS: Please complete row 1 of the chart below. If your regional center had more than one Executive Director during this reporting period, enter the prior Executive Director's compensation information in row 2.

Breakdown of Compensation									Total Compensation
Base Compensation	Car and/or Travel Allowance	Housing/ Moving Allowance	Life Insurance and/or Group Term Life	Health Benefits (Medical, Dental, Vision, LTD, and Chiropractic)	CalPERS Retirement and/or 401(a), 403(b) or 457(b)	Vacation Cash Out	Bonus	Other ¹	
1	\$243,230		\$910	\$8,274	\$15,080	\$3,511		\$900	\$271,905
2									

Supplemental Information:

¹ Specify other compensation in the supplemental information field above. Other compensation is any compensation that is not provided above including, but not limited to, mileage reimbursement that exceeds federal allowances, personal use cell phones paid for by the regional center, survivor benefits, health and fitness/gym memberships, etc.