

REPORT ON ADMINISTRATIVE EXPENDITURES

Regional Center: San Diego
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Date Completed: December 19, 2011
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Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 2010/11
1-800-CONFERENCE	Communications	Telephone Services	\$494
1-800-We Answer	Communications	Telephone Services	\$453
ABILITY ANSWERING SERVICE	Communications	Telephone Services	\$6,309
ACCURATE USA	Administrative	Documentation	\$810
ACE DICTATION LLC	Administrative	Documentation	\$160,411
ACME STAFFING	Temporary Employment	Temporary Personnel Staffing	\$5,412
ADP INC	Administrative	Payroll Processing	\$40,707
ADP SCREENING & SELECTION	Administrative	Payroll Processing	\$3,121
AETNA	Insurance	Health Insurance	\$3,866,268
AT&T	Communications	Telephone Services	\$101,118
AT&T INTERNET SERVICES	Communications	Telephone Services	\$2,093
AT&T LONG DISTANCE	Communications	Telephone Services	\$4,132
BALBOA CHECK PROTECTOR	Administrative	Documents	\$1,128
CALIF.VISION SERVICE PLAN	Insurance	Health Insurance	\$26,018
CAREER TRACK	Consulting	Staff Training	\$673
CAREER BUILDER	Consulting	Staff Training	\$2,040
CLASSIFIED USA	Advertising	Recruiting	\$1,299
CMS COMM INC	Consulting	Computer consulting Services	\$2,963
CORODATA RECORDS MGT	Administrative	Document Storage	\$3,762
COR-O-VAN MOVING& STORAGE	Administrative	Document Storage	\$1,096
COX COMMUNICATIONS	Communications	Internet Services	\$57,292
DIGITALPRO INC	Consulting	Computer consulting Services	\$6,221
DIVERSIFIED COPIER	Administrative	Equipment Rentals	\$5,677
ENRIGHT & OCHEL TREE LLP	Administrative	Legal Expenses	\$2,399
EVERBRIDGE INC	Communications	Telephone Services	\$4,000
EYEMED	Insurance	Health Insurance	\$31,982
FEDERAL EXPRESS CORP	Mail	Postal Services	\$421
FRED PRYOR SEMINARS	Consulting	Staff Training	\$347
GOLDEN EAGLE	Insurance	Insurance	\$1,562
GOODWAY PRINTING AND	Administrative	Printing	\$18,530
GOODWILL INDUSTRIES	Administrative	Document Destruction Services	\$4,352
GOOGLE	Administrative	Internet Services	\$10,369
HASLER FINANCIAL SVCS LLC	Administrative	Mail Services	\$5,020
HELP DESK TECHNOLOGY CORP	Consulting	Computer consulting Services	\$3,800
HIGGS,FLETCHER & MACK LLP	Attorney	Legal Services	\$113,576
HILTON	Administrative	Travel	\$6,122
HOLMAN PROFESSIONAL	Insurance	Counseling Services	\$27,191

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HUGHES-CALIHAN INC	Administrative	Equipment Rentals	\$6,347
HYLAND SOFTWARE	Administrative	Documents	\$71,338
IBM	Administrative	Computer Services	\$4,581
IRON MOUNTAIN OFF-SITE	Administrative	Records Storage	\$4,640
JOSEPH BRYANS	Attorney	Legal Services	\$2,010
KONICA MINOLTA BUSINESS	Administrative	Equipment Rentals	\$1,179
L7 CREATIVE	Administrative	Communications	\$16,310
LOGICAL DESIGN INC	Administrative	Programming Services	\$12,275
MAIL DISPATCH	Mail	Postal Services	\$13,229
MAILFINANCE	Mail	Postal Services	\$4,941
MISSION TRAILS	Administrative	Training	\$300
MOBILE MINI LLC	Administrative	Records Storage	\$912
MORGAN SERVICES INC	Administrative	Office Supplies	\$16,257
MUSICK, PEELER & GARRETT	Attorney	Legal Services	\$133,798
NCI	Administrative	Insurance Services	\$48,623
NCS PEARSON INC	Clinical Services	Testing Materials	\$9,117
NEDASOFT	Administrative	Computer Network Services	\$6,500
NEW GENERATION SOFTWARE	Administrative	Computer Network Services	\$8,199
OCE FINANCIAL SERVICES	Administrative	Equipment Rentals	\$133,547
OFFICIA IMAGING	Administrative	Copy machine rentals	\$2,228
ON SITE LASER PRINTER	Administrative	Office Supplies	\$19,920
ONES AND ZEROS	Communications	Phone system maintenance	\$40,067
ORANGE COUNTY PPO	Insurance	Health Insurance	\$82,287
PARADISE POINT	Administrative	Training	\$16,200
PITNEY BOWES GLOBAL	Mail	Postal Services	\$76,450
PLURIBUS MEDIA	Administrative	Office Supplies	\$2,426
RON HOUSE	Attorney	Legal Services	\$125,000
SAN DIEGO FORMS	Administrative	Office Supplies	\$52,271
SATCOMGLOBAL	Administrative	Communications	\$208
SD POSTAL & SHIPPING	Mail	Postal Services	\$6,271
SELECT MAILING	Mail	Postal Services	\$68,071
SHARP	Administrative	Personnel	\$1,932
SHRED-IT	Administrative	Document Destruction Services	\$2,552
SOUTHLAND COMPUTERS	Consulting	Computer consulting services	\$282,831
STAPLES ADVANTAGE	Administrative	Office Supplies	\$119,053
STAR*TEL ANSWERING SRVC	Administrative	Answering Service	\$248
STREETER PRINTING	Administrative	Printing and Mailing	\$5,137
STUTZ, ARTIANO	Attorney	Legal Services	\$12,216
TCP COMPANY INC	Administrative	Building Maintenance Services	\$2,550
TEAGUE INSURANCE AGENCY	Insurance	Insurance	\$357,996
TELEINTERPRETERS	Administrative	Translation Services	\$1,453

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 2010/11
TERRANCE JEW	Administrative	Training	\$1,343
THE INSTITUTE OF INTERNAL	Administrative	Training	\$230
TOSHIBA AMERICA INFO	Administrative	Office Supplies	\$39,460
TRI STAFF GROUP	Temporary Employment	Temporary Personnel Staffing	\$1,912
UCPA PRECISION ASSEMBLY	Administrative	Printing and Mailing	\$3,213
UNITED CEREBRAL PALSY/	Administrative	Printing and Mailing	\$503
UNITED PARCEL SERVICE	Mail	Postal Services	\$3,929
UNUM LIFE INSURANCE	Insurance	Health Insurance	\$16,046
VERIZON WIRELESS	Communications	Telephone Services	\$22,188
WEST INFORMATION PUBLISH-	Administrative	Publications	\$8,414
WESTERN PSYCHOLOGICAL SVS	Administrative	Publications	\$3,694
WINDES AND MCCLAUGHRY	Accounting	Audit Services	\$65,500
ZENITH INSURANCE COMPANY	Insurance	Insurance	\$399,675

SAN DIEGO REGIONAL CENTER		
LABOR GRADE	POSITION	MONTHLY SALARY RANGE
NON-SUPERVISORY SALARY RANGES		
7	FISCAL ASSISTANT II	\$2,228 - \$3,172
	OFFICE ASSISTANT II	
	SECRETARY II	
	SECRETARY III/RECEPTIONIST	
8	APPOINTMENT COORDINATOR	\$2,320 - \$3,299
	FISCAL ASSISTANT III	
	HUMAN RESOURCES ASSOCIATE/SECRETARY III	
	OFFICE ASSISTANT III	
	OFFICE ASSISTANT/DOCUMENT IMAGING CLERK	
	REVENUE COORDINATOR	
	SECRETARY III	
	TRANSFER COORDINATOR	
9	FISCAL ASSISTANT IV	\$2,414 - \$3,429
	TRUST ASSISTANT	
	OFFICE ASSISTANT IV	
	RECRUITER/SECRETARY IV	
	SECRETARY IV	
10	COMPUTER OPERATIONS COORDINATOR	\$2,507 - \$3,558
	CORPORATE ACCOUNTING COORDINATOR	
	FISCAL ASSISTANT V	
	INFORMATION SYSTEMS SUPPORT SPECIALIST	
	INFORMATION SYSTEMS TRAINING SPECIALIST	
	PARENT COORDINATOR	
	PAYROLL COORDINATOR	
	REVENUE COORDINATOR/SOCIAL SECURITY SPECIALIST	
11	BENEFITS COORDINATOR	\$2,645 - \$3,749
	HUMAN RESOURCES REPRESENTATIVE	
12	CONSUMER BENEFITS COORDINATOR	\$2,785 - \$3,941
	CONSUMER INFORMATION SPECIALIST	
	CORPORATE ACCOUNTANT	
	FEDERAL PROGRAMS ASSISTANT	
	MIS SUPPORT SPECIALIST	
	PUBLIC INFORMATION COORDINATOR	
12R	SOCIAL WORK COUNSELOR (BA)	\$2,785 - \$4,306
13	TRANSPORTATION ASSISTANT	\$2,924 - \$4,133
15	SOCIAL WORK COUNSELOR (MASTERS)	\$3,202 - \$4,939
	CONSUMER BENEFITS SPECIALIST	
	EVALUATION SPECIALIST	
	HABILITATION COORDINATOR	
	NETWORK SUPPORT SPECIALIST	
	NURSE CLINICIAN	
	PSYCHOLOGY CONSULTANT	
RESOURCE COORDINATOR		

LABOR GRADE	POSITION	MONTHLY SALARY RANGE
17	INTERNAL AUDITOR	\$3,380 - \$4,902
19	APPLICATION ANALYST NETWORK SUPPORT SPECIALIST	\$3,760 - \$5,286
20	FAIR HEARING COORDINATOR	\$4,022 - \$5,649
SUPERVISORY SALARY RANGES		
LABOR GRADE	POSITION	MONTHLY SALARY RANGE
S6	OFFICE MANAGER	\$3,064 - \$4,324
S8	EXECUTIVE SECRETARY FISCAL SUPERVISOR TRUST SUPERVISOR MANAGER, ADMINISTRATIVE SUPPORT SERVICES	\$3,475 - \$4,894
S10	FACILITIES MANAGER	\$3,941 - \$5,535
S12	RESIDENTIAL SERVICES COORDINATOR TRANSPORTATION COORDINATOR	\$4,470 - \$6,265
S13	PROGRAM MANAGER COORDINATOR OF NUTRITION SERVICES	\$4,760 - \$6,873
S14	COMPTROLLER COORDINATOR, BEHAVIORAL INTERVENTION SERVICES COORDINATOR, PSYCHOLOGY SERVICES MANAGER, EARLY START SERVICES MANAGER, SANDIS MANAGER, TECHNICAL OPERATIONS NURSE SUPERVISOR REGIONAL MANAGER	\$5,070 - \$7,314
S15	ASSOCIATE DIRECTOR, BUSINESS SERVICES ASSOCIATE DIRECTOR, CASE MANAGEMENT SERVICES SPECIAL PROJECTS MANAGER	\$5,399 - \$7,782
S16	DIRECTOR, BUSINESS SERVICES DIRECTOR, CASE MANAGEMENT SERVICES DIRECTOR, CLINICAL SERVICES DIRECTOR, COMMUNITY SERVICES DIRECTOR, HUMAN RESOURCES DIRECTOR, INFORMATION SERVICES	\$5,750 - \$8,447
No Labor Grade	PHYSICIAN CONSULTANT	\$9,000 - \$13,000
No Labor Grade	EXECUTIVE DIRECTOR	\$14,000 - \$20,000